

# Application for rates search

## Rates and Valuations



Folder 119217    Workflow Rates - Search    Doc ID \_\_\_\_\_    Box No \_\_\_\_\_

Council keeps a record of every parcel of rateable land within its boundaries. Written search reports are created by generating and extracting specific data relevant to a particular property from our property systems and are accurate at the time of data extraction.

### APPLICANT DETAILS

<b>Surname</b>		<b>Given names</b>	
<b>Company name</b>		<b>Your reference</b>	
<b>Postal address</b>		<b>State</b>	<b>Postcode</b>
<b>Contact number</b>	<b>Email address</b>		

### PROPERTY DETAILS

<b>Vendor</b>		<b>Purchaser</b>	
<b>Settlement date</b>	<b>Date search required by</b>	<b>Real Property Description</b> Lot _____ on Plan _____	
<b>Property address</b>		<b>Assessment number</b>	

### RATES SEARCH

This report includes rates, ownership and services information

- Ordinary – 5 working days (includes a water meter reading where applicable) - \$187.50
- Urgent – less than 3 working days (includes a water meter reading where applicable) - \$298.00

### SPECIAL WATER METER READING

Special Meter Reading only – Rates Search includes Meter Reading

- Ordinary - \$78.00    Date to be read: \_\_\_\_\_

### HEALTH PROPERTY INSPECTION REPORT

This search includes a physical inspection of the property by Councils Environmental Health Officer for compliance with Health requirements – 4 – 10 working days. Refer to below regarding occupancy.

- Food Premises: Inspection of Premises on request/Compliance Search  
Search Fees will be dependent upon the Food Business Licence Category. For details of the current Food Business Licence Category for the property in question please contact Council's Environmental Health Team on 1300 696 272. Fees range from \$158 to \$495 for Standard Health Searches and from \$263 to \$600 for Urgent Health Searches.

### TOWN PLANNING CERTIFICATE

Includes zoning, strategic plan designation, identification of past Development Permits (MCU, consent, rezoning and reconfiguration) and any infrastructure charges owning – 10 working days

- Limited Town Planning Certificates - \$273.00
- Standard Planning Development Certificates - \$553.00
- Full Town Planning and Development Certificate - \$1090.00
- Urgent – an additional fee of 10% of the original fee cost shall be paid

## BUILDING PROPERTY INSPECTION REPORT

This report includes a physical inspection of the property by Councils Building Surveyor. It is mainly a check for illegal building work, however major structural defects will be noted. Maintenance items and plumbing/drainage are not included – 10 working days. Refer to below regarding occupancy.

Urban – Domestic - \$430.00

Rural – Domestic - \$465.00

Urban – Commercial - \$480.00

Rural – Commercial - \$520.00

## BUILDING APPROVALS REPORT

This search ONLY details approved building works on the property as per Council records. A report of plumbing/drainage approvals is available upon request and payment of relevant fees – 10 working days

Class 1 and 10 – Domestic - \$215.00

Class 2 – 9 – Commercial - \$330.00

## TO BE COMPLETED BY APPLICANTS OF PROPERTY INSPECTION REPORT

Applicant is responsible and must advise the current occupier/owner that this inspection has been requested

Is the building occupied?

Yes  No

Occupants name (Requested by Inspector to be present)

Occupants number

Is the building vacant?

Yes  No

Representative's name (Person to give access to Inspector)

Representative's number

It is understood and agreed:

- This inspection and provision of building information does not include a survey of the boundaries of the property, nor of the position of any building work in relation to those boundaries.
- The information supplied will be taken from the onsite inspection and Council's Development Services' records and will include details of building approvals if any, and details of inspections carried out under any recorded building approval.
- Only a visual inspection will be performed and no sampling or physical testing will take place.
- The inspection will not be carried out in such a way as to reveal concealed defects.
- The property inspection report is not offered or provided with the intention that persons will rely on its accuracy or completeness for the purpose of making decisions with financial or other legal implications. Accordingly, neither the Council nor its officers will be liable in contract, negligence or otherwise for the consequences of any deficiency, inaccuracy or error in the information supplied, or for the consequences of any person acting in reliance on that information.
- Should access not be readily available due to failure to provide the correct information as requested above, A REINSPECTION FEE MAY BE LEVIED.

Applicant signed

Dated

This section allows for the owner's consent to authorise the request. If there are multiple owners, the consent of each owner is required. If the owner is a company, signature under Company seal is required.

Owner's signed

Dated

## LODGEMENT OF YOUR APPLICATION

MAIL Chief Executive Officer, PO Box 390, Gayndah, Qld 4625

EMAIL [admin@northburnett.qld.gov.au](mailto:admin@northburnett.qld.gov.au)

TELEPHONE 1300 MY NBRC (1300 696 272)

IN PERSON Visit our customer administration offices 8.30am – 4.30pm (closed 11.30am – 12.30pm)

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## CREDIT CARD PAYMENT

Card type

Visa  Mastercard

Card number

Expiry

/

Amount

\$

Name on card

Business hours contact number

Signature