



APPLICATION FOR SPONSORSHIP (TRANSPORT)

Name of Organisation or Group: _____

Contact Person: _____

M: _____ E: _____ @ _____

Details of Event: _____

Date of Event: _____

Location of Event: _____

Pick up location: _____ Time: __: __ am/pm

Expected departure time from event: _____: _____ am/pm

Bus requested: 9 Seater Hi-Ace 18 Seater Mitsubishi Rosa

Trailer requested: Yes No

Maximum passengers: _____ Wheelchair lift required: Yes No

I understand this application does not guarantee sponsorship by North Burnett Transport Service and each application is subject to the following –

- Application is on behalf of a Not for profit Government or Community organisation or group;
- Application is lodged at least 2 weeks before event;
- Event is not held overnight;
- Travel will take place before 30th June 2020;
- Subject to bus and driver availability.

Name (please print): _____ Date: _____

Signature: _____ Position (if applicable): _____

Please forward completed application to admin@northburnett.qld.gov.au or over the counter at any of Councils Customer Service and Library Centres.



North Burnett Transport Service Terms and Conditions for Sponsorship

Title: Terms and Conditions of Sponsorship
Department: Corporate & Community Services
Responsible Officer: Community Engagement Manager
Section: North Burnett Transport Service
Reviewed Date: 30 June 2020

DEFINITIONS:

'Authorised Driver'	North Burnett Regional Council bus driver
'Council'	refers to North Burnett Regional Council
'Vehicle'	refers to the vehicle described in these Terms and Conditions

INTRODUCTION:

North Burnett Regional Council has the following vehicles available including an Authorised Driver for use within the North Burnett Region for Community Groups, Sporting Clubs, and Government and Not for Profit Organisations.

Vehicle Make	Model	Transmission	Seating Capacity
Toyota	Hi-Ace Commuter	Auto	9 Seater + Driver + 1 Wheelchair
Mitsubishi	Rosa Fuso	Manual	18 Seater + Driver + 1 Wheelchair

Considerations

1. Applicants are not guaranteed sponsorship.
2. Multiple applications are permitted by a group or organisation.
3. Each application will be assessed independently.
4. Travel is to take place before 30th June 2020.

User Charges

1. Approved applicants will be waived the cost of travel and driver wages.
2. In cases where expenses are greater than the sponsorship allocation, Council may in their discretion negotiate with the applicant to make a co-contribution.

Priority will be given to:

1. Community Groups, Clubs and/or Not for Profit Organisations, where the excursion is of benefit to residents of the North Burnett Region.

PRINCIPLES:

1 Hours and Days of Use

- 1.1 Sponsorship is subject to vehicle and driver availability.
- 1.2 The vehicle is not to be used between the hours of 11:00pm and 5:00am, unless prior approval is given by the Community Engagement Manager.
- 1.3 Travel times are dependent on traffic, road and weather conditions. North Burnett Regional Council cannot be held liable for groups that arrive late at their destination.

2 Authorised Driver

- 2.1 Only Authorised Drivers of North Burnett Regional Council are permitted to drive the vehicle.

3 Where vehicles can be driven

- 3.1 The vehicle will only be driven on a road which is properly formed and/or constructed as a sealed or gravel road.
- 3.2 The vehicle is not to enter Private Property, without the written consent of the owner (prior to the excursion).
- 3.3 The vehicle will not be driven through streams, rivers or flood waters at any time.
- 3.4 The vehicle will not be driven at night on unsealed roads, where phone service is limited.

4 Use of the Vehicle

- 4.1 The intention of the Council is to have the vehicle available for use by the community for functions where different communities can get together.
- 4.2 The vehicle is not to be used to carry more passengers than available seating.
- 4.3 Passengers under the age of 16 must be accompanied by at least one adult who assumes all responsibility for the group's wellbeing.
- 4.4 The vehicle is not to be used for illegal purposes and is not to carry alcohol, and illicit drugs at any times.
- 4.5 For safety reasons, certain goods or articles cannot be carried on the bus. Eg Weapons, Explosives, Flammable items or any other items as decided by the Driver at the time of travel.
- 4.6 There is *no smoking* allowed in the vehicle.
- 4.7 With the exception of water, food and drinks are not to be consumed in the vehicle.

5 Cleaning

- 5.1 Passengers are responsible for taking their rubbish with them on disembarkment.
- 5.2 Should the vehicle be left in an unsatisfactory state, assistance with cleaning will be requested.

7 Lost or Damaged Property

- 7.1 Council accepts no responsibility for any stolen, lost or damaged property while using the vehicle.

8 Responsibility

- 8.1 North Burnett Regional Council will not take on the risk of liability for activities undertaken by individuals or groups at their destination.

9 General

- 9.1 There are no Baby Seat anchor points fitted in the vehicle.
- 9.2 An enclosed trailer is available for use under the sponsorship program.

10 Quiet Enjoyment

- 10.1 Passengers behaving in a disruptive manner or causing nuisance may be removed from the bus at the sole discretion of the Driver.
- 10.2 Violence and aggression will NOT be tolerated. Passengers will be asked to disembark or be refused Travel. In extreme cases the police may be called.



North Burnett Transport Service Sponsorship Terms and Conditions

ORGANISATION REPRESENTATIVE TO COMPLETE:

By signing this form I acknowledge/accept that I have read, understood and agree to the NBTS Sponsorship Terms and Conditions. Please Tick: Yes

Name: _____

Signature: _____ Date: _____

NORTH BURNETT REGIONAL COUNCIL REPRESENTATIVE

Name: _____

Signature: _____ Date: _____

Position: _____

OTHER DETAILS (IF ANY): _____

OFFICE USE ONLY:	
Was a copy of T&C given to Representative	Yes <input type="checkbox"/> No <input type="checkbox"/>
Representative signature noted	Yes <input type="checkbox"/> No <input type="checkbox"/>
Community Engagement Officer Approval	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Reason:
Application forwarded to Records	Yes <input type="checkbox"/> No <input type="checkbox"/> Date:

The Information Privacy Act 2009 governs how your information is used, collected, disclosed and stored. This information will only be accessed by authorised employees within the North Burnett Regional Council. Your information will not be disclosed for a purpose outside of this process, unless you have given us your consent or we are required to by law