

# Application for plaque

## Cemeteries

Folder 119623    Workflow Plaque    Doc ID \_\_\_\_\_

Council agrees that plaque inscription must include the name, age and date of death of the individual. Pursuant to Council *Policy 252 – Cemeteries*, applicable costs are to be paid in full, on approval of plaque quote and proof.

### DECEASED DETAILS

Surname		First name		Middle names
Cemetery	Section	Row	Plot/Niche	Cemetery Type <input type="radio"/> Lawn <input type="radio"/> Monumental <input type="radio"/> Columbarium

### APPLICANT DETAILS

Surname		Given names		
Postal address			State	Postcode
Contact number	Email address			
Relationship	Are you a burial right holder? <input type="radio"/> Yes <input type="radio"/> No	Preferred contact method <input type="radio"/> Telephone <input type="radio"/> Mail <input type="radio"/> Email		

### APPLICATION PROCESS

1. Complete this application
2. Provide high resolution digital images to Council if you are using photographs on plaque
3. Receive proof and costs for plaque from Council
4. Reply to Council with amendments if necessary and/or approve final proof and costs of plaque
5. Make payment of fees due as advised by Council
6. Receive advice from Council that plaque has been installed

### PLACEMENT DETAILS

Completed <i>Application for Interment</i> ? <input type="radio"/> Yes <input type="radio"/> No	Does the family wish to be present at the time the plaque is being placed? <input type="radio"/> Yes (please contact Council to arrange) <input type="radio"/> No
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### SIGNED

Signature	Date
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### LODGEMENT OF YOUR APPLICATION

MAIL    Chief Executive Officer, PO Box 390, Gayndah, Qld 4625

EMAIL    [admin@northburnett.qld.gov.au](mailto:admin@northburnett.qld.gov.au)

TELEPHONE    1300 MY NBRC (1300 696 272)

IN PERSON    Visit our customer administration offices 8.30am – 4.30pm (closed 11.30am – 12.30pm)

### OFFICE USE ONLY

Information received by	Date and time	NBRC contact officer
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## PLAQUE DETAILS

### Single (complete if required)

Lawn  Niche  Other

Design no:

Size:

### Double (complete if required)

Lawn  Niche  Other

Design no:

Size:

1<sup>st</sup> plaque (full plaque with detachable screws)

2<sup>nd</sup> plaque (detachable plaque to fit on full plaque design)

### Shape

Standard Rectangle

Oval (lawn only)

Other:

### Colour

Brown

Light Brown

Pale Pink

Fuchsia

Burgundy

Red

Teddy Blue

Trac Blue

Dark Blue

Teal

Turquoise

Green

Violet

Black

### Border

Standard (9)

Floral (2)

Fancy Floral (7)

Woven (4)

Thick Woven (6)

Roman (2)

Leaves (10)

Heart (15)

Star (27)

Other:

### Photograph / Emblem

Left Placement

Centre Placement

Right Placement

Other Placement

Emblem number:

Or Image attached:  If other placement, please describe:

### Photograph Border

No Border

Standard

Thick Woven

### Photograph Details

Please provide a high resolution photograph in digital format with your application.

Note: Use of emblems and photographs may reduce lines available for wording.

Custom sizing is subject to available space on the plaque and photo quality.

30mm

2.5 x 3.5cm

3 x 4cm

Custom size:

## LINE SEQUENCE

Refer to Worsell Design number for available lines. Please order the sequence if using optional lines.

Un-ordered sequences will be ordered automatically starting from Line 1 "IN LOVING MEMORY OF" or "CHERISHED MEMORIES OF" and increasing up to available lines.

### Line:

IN LOVING MEMORY OF

CHERISHED MEMORIES OF

TREASURED MEMORIES OF

Other:

### Line:

Surname

First name

Middle names

Other

### Line:

WHO PASSED AWAY

WHO PASSED AWAY ON

WHO DIED

WHO DIED ON

Other:

Line:

Date of death:  Date in full  Numerical date  Other:

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Line:

Age of  Aged years  Aged years and months  
 Other:

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Line:

LOVED AND REMEMBERED ALWAYS  IN GOD'S CARE  
 Other:

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Line:

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Line:

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### PLAQUE LAYOUT

Applicant to complete this section only if necessary i.e. If customer cannot accommodate their requirements above, otherwise attach final plaque proof with completed *Customer Authorisation* to this application

